

Scoil Íde

Our Digital Learning Plan : *September 2021 - June 2022*

1. Introduction: This document records the outcomes of our current digital learning plan, including targets and the actions we will implement to meet the targets.

1.1 School Details:

Scoil Íde is a vertical Primary Girls school with Infant Boys. There is currently an enrolment of 279. There are 18 teachers, 6 of whom work in special education contexts and 5 Inclusion Support Assistants (ISAs). The school derives much of its population from the immediate locality and Knocknacarra, with some pupils travelling from the suburbs in to the school each day. The school has a Parents Association who engage in fundraising from time to time as required. Currently we have a laptop trolley with 30 laptops for shared use. We also have a suite of 12 iPads for shared use and four tablets. Each classroom teacher has their own laptop and a digital projector in the classroom. This also ties in with our current SSE focus on comprehension and oral language.

1.2 School Vision:

- In our school we believe that digital technologies should be used for teaching, learning and assessment across the curriculum. Digital technology needs to be an integral part of the teaching and learning in schools. The school management will promote a culture of collective, collaborative and reflective practice amongst staff when using digital technologies. It is also our aim that pupils will have access to current digital technologies and our investment in technology will be matched to the learning needs of the pupils.
- Our aim is to use Digital Learning as an exciting, engaging and creative medium for expression, giving the children the opportunities to create meaningful digital content as opposed to passively engaging with digital technology. We also recognise that digital technologies can enable children with special needs to have fuller access to the primary school curriculum and our aim is to harness the potential of digital technologies in this regard into the future.

1.3 Brief account of the use of digital technologies in the school to date:

- In Scoil Íde technology is used in line with the available infrastructure. As we expand our infrastructure we aim to focus more on student engagement with digital technology for learning.
- Pupils currently use technology to source information and to create their own digital content.

2. The focus of this Digital Learning Plan

We undertook a further digital learning evaluation in our school during the period March/April 2021. We used the below mediums and the self-evaluation tool on the Digital Schools website.

- **SCOT Analysis:** <https://docs.google.com/document/d/1FUaDDNIhBXWLEwsh8FpLzpUiR-mK-hOYaNqQuejlxwl/edit?usp=sharing>
- **Whole staff Croke Park Hour review:** https://docs.google.com/document/d/1ZGxfxyU0e_pEHnSIVgFVnHOgfljTFgQkFBs0M3SIFA/edit?usp=sharing
- **Class discussion with pupils**

2.1 The dimensions and domains from the Digital Learning Framework

- **Teaching and Learning:** Teacher's Individual Practice
- **Leadership and Management:** Managing the Organization & Leading School Development

2.2 The standards and statements from the Digital Learning Framework which were selected

Standard	Statements
<u>Teaching and Learning</u> <i>3:1 The teacher has the requisite subject knowledge, pedagogical knowledge and classroom management skills.</i>	Teachers use a range of digital technologies to design learning and assessment activities for their pupils. Teachers design or adapt learning experiences that incorporate digital technologies and make learning activities relevant and meaningful to support pupils' learning.
<u>Leadership and Management</u> <i>2:1 Establish an orderly, secure and healthy learning environment, and maintain it through effective communication</i> <i>3.4 Manage, lead and mediate change to respond to the evolving needs of the school and to changes in education</i>	The principal and other leaders in the school ensure appropriate policies, procedures and safeguards are in place to ensure the protection of individual privacy, confidentiality and the safe use of digital technologies and data for all members of the school community. The principal and other leaders in the school are informed by research, national policy, and technological developments and proactively adapt to changes in context or policy environment.

2.3. These are a summary of our strengths with regards digital learning

- Pupils in our school are proficient in using digital technology to improve their learning outcomes across all subject areas.
- All staff have engaged in CPD focusing on our chosen school platforms: Seesaw and Google Workplace.
- Staff members are interested in developing their own digital learning skills and knowledge and are aware of the value of using digital technologies in teaching and learning across the curriculum and throughout the school
- Funding is available to purchase equipment

2.4 This is what we are going to focus on to improve our digital learning practice further

- Peer support for staff members to increase their competence and confidence in embedding digital technologies in teaching, learning and assessment.
- We will focus on the embedding of SeeSaw in our practice through blended learning (Flipped Classroom Model) to improve learner outcomes
- We will focus from a staff perspective on the development and embedding of Google Workplace into the workflow of the school. *(Utilising shared drive,my drive, documents,calendar,slides,forms)*

3. Our Digital Learning plan

On the next page we have recorded:

- The **targets** for improvement we have set
- The **actions** we will implement to achieve these
- **Who is responsible** for implementing, monitoring and reviewing our improvement plan
- How we will measure **progress** and check **outcomes** (criteria for success)

As we implement our improvement plan we will record:

- The **progress** made, and **adjustments** made, and **when**
- **Achievement of targets** (original and modified), and **when**

DOMAIN: Teachers' Individual Practice				
STANDARD: 3:1 The teacher has the requisite subject knowledge, pedagogical knowledge and classroom management skills				
STATEMENTS: <ul style="list-style-type: none"> Teachers use a range of digital technologies to design learning and assessment activities for their pupils. Teachers design or adapt learning experiences that incorporate digital technologies and make learning activities relevant and meaningful to support pupils' learning. 				
TARGETS: <ol style="list-style-type: none"> Teachers to blend a lesson using the Flipped Classroom model every fortnight for homework on their class based platform: Seesaw: Junior-2nd class & Google Classroom: 3rd- 6th class Staff will share their experiences using Digital Technologies in their classrooms with each other and engage in peer support where necessary. We will focus on our school platforms Seesaw/Google Workplace for Education. 				
ACTION	TIMEFRAME	PERSONS / GROUPS RESPONSIBLE	CRITERIA FOR SUCCESS	RESOURCES
<ul style="list-style-type: none"> Junior Infants - 6th Class Flipped Classroom Model: https://www.youtube.com/watch?v=3qzPWijOdlw Staff to undertake PDST CPD on blended learning focus on the Flipped Classroom Model: https://pdst.ie/blendedlearning 	<p>September 2021 - June 2022</p> <p>October 2021</p>	Classroom Teachers / SET	<ul style="list-style-type: none"> 3rd - 6th: Teachers assign 1 piece of blended work a month Junior - 2nd: Teachers to assign 1 piece of blended work a month Digital Technologies to feature at every staff meeting (Focusing on Seesaw and Google Workplace) 	<ul style="list-style-type: none"> iPad / Android Laptops Seesaw (Junior-2nd) Google Classroom (3r-6th)

DOMAIN: Leadership and Management

STANDARDS:

2:1 Establish an orderly, secure and healthy learning environment, and maintain it through effective communication

3.4 Manage, lead and mediate change to respond to the evolving needs of the school and to changes in education

STATEMENTS:

- The principal and other leaders in the school ensure appropriate policies, procedures and safeguards are in place to ensure the protection of individual privacy, confidentiality and the safe use of digital technologies and data for all members of the school community.
- The principal and other leaders in the school are informed by research, national policy, and technological developments and proactively adapt to changes in context or policy environment.

TARGETS:

1. Teachers will become familiar with Google Workplace for Education and integrate its use into everyday administration.
2. Teachers will further develop the necessary skills to utilise **Google Workplace for Education tools: MyDrive, Shared Drive, Google Documents, Slides, Forms, School Calendar, Professional Email.**
3. Class/SET teachers begin to collaborate on **Google Documents for planning purposes**
4. **All Teachers to upload fortnightly plans to the school's Google Workplace shared drive.**

ACTIONS

TIMEFRAME

**GROUPS
RESPONSIBLE**

CRITERIA FOR SUCCESS

RESOURCES

<p>School staff:</p> <ul style="list-style-type: none"> Teachers will engage in Peer CPD as needed on Google Workplace. All staff complete the 8 week Google Workplace Introductory Course (Secretary, teachers & SNA's) as needed PDST support on Google Workplace in November 2021. Staff will create digital content as per below: <ul style="list-style-type: none"> Google Doc: Staff will create and share their Fortnightly Schemes/Cuntais Mhiosúla to the school shared drive 	December 2021	Principal/ Secretary & Classroom Teachers	<p>Teachers utilise Calendar, Email, Drive (My Drive / Shared Drive), Google Documents.</p> <p>Teachers upload all professional material to their drives</p> <p>Teacher create their fortnightly schemes/cms on Docs and upload to the Shared Drive</p> <p>Teachers collaborate using Google Workplace during Croke Park Hours and within class time</p>	<ul style="list-style-type: none"> iPad / Android Laptops Google Workplace for Education
<p>School</p> <ul style="list-style-type: none"> Teachers will Co-teach and Peer tutor in Google Workplace for Education Structures in the schools Google Workplace framework are maintained by the digital committee: <ul style="list-style-type: none"> School's Shared Drive Teacher Accounts Troubleshooting from Google Workplace Admin Console Google Workplace and Zoom for Education will be the media of communication with BOM and Parents Association where appropriate. The Digital Committee will meet to review the overall implementation of Digital Technologies in the school. They will review in accordance with the current dynamic educational climate. <ul style="list-style-type: none"> School's Digital Learning Plan School's contingency remote plan School's AUP 	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Principal/ Secretary & Classroom Teachers & Students</p> <p>BOM, Parents Association and Senior Management</p> <p>Digital Committee and Senior management</p>	<p>Teachers present at a Croke Park Hour</p> <p>Audit of Google Workplace Implementation weekly from the Senior Management and Office.</p> <p>Meetings are held remotely through Zoom.</p>	<ul style="list-style-type: none"> iPad / Android Laptops Google Workplace for Education

<ul style="list-style-type: none"> ○ Relevant school policies (Child Protection, Data Protection, Behavioural Policy) 				
<p>EVALUATION PROCEDURES: (How are we progressing? Do we need to make adjustments? Have we achieved our targets?)</p>				
<ul style="list-style-type: none"> • Fortnightly Schemes uploaded to the school's Shared Drive • Teacher Questionnaire: https://tinyurl.com/ecxe4s64 • Staff focus group at Croke Park Meetings 				

Contingency Plan

For the remote continuation of student's teaching, learning and assessment

ACTIONS	TIMEFRAME	GROUPS RESPONSIBLE	CRITERIA FOR SUCCESS	RESOURCES
Junior Infants - 6th Class	As required	Classroom Teachers	Students upload their weekly work to their Google Classroom account Teachers assign homework each day on Google Classroom and Seesaw Teachers will post videos of lessons Teachers are available within school hours, limited to external circumstances and digital access. Teachers will give feedback to students' work using Google Classroom tools: written comment, audio comment and video feedback. Teachers will engage in 'live' lessons using Zoom for Education.	<ul style="list-style-type: none">• Google Workplace for Education• Google Classroom• Seesaw• iPad / Android• Laptops• Wifi

Contingency Plan

For remotely supporting the continuity of schooling

ACTIONS	TIMEFRAME	GROUPS RESPONSIBLE	CRITERIA FOR SUCCESS	RESOURCES
School Management	As required	Principal and teachers	Principal/ Management will send out periodic updates School will update the website to reflect the changing circumstances/ guidelines Meetings are held remotely through Zoom. Teachers create and share their fortnightly schemes to the schools Shared Drive	<ul style="list-style-type: none">• School Website• School Newsletter• iPad / Android• Laptops• Wifi• Google Workplace• SeeSaw

Signed: _____
Chairperson

Date: _____